



Time to act – together!

**Submit an initial application online? Notify us of changes without queuing?
Save on postage when making applications? Submitting a form with the need
to wait around? Yes, that's possible!**

Hello,

Why not fill out your applications for continued payment of unemployment benefit II (Arbeitslosengeld II) or your notifications of changes online next time or inform us conveniently and securely of your concerns via the post office box service (explained simply on page 2). Just one click and it has already arrived at the Job Centre. Additional documents can be scanned or photographed using your mobile phone.

How do you get there?

Simply register via our **online portal jobcenter.digital**. We are available to you there around the clock.

Do you need any help?

We will also be happy to create your access data for you and help you set up your personal user account via our **service hotline number** 0345 6822-555 and directly on site at **Jobpoint Halle (Saale)**, Hansering 5, 06108 Halle (Saale). Your documents are safely deposited there.

Using jobcenter.digital, you can thus quickly deal with your concerns while you are on the move or from home.

The name is a concept:

Simply enter **www.jobcenter.digital** in the browser or scan the QR code opposite and you're ready to go.

We look forward to your online visit

Yours faithfully,

Your Jobcenter Halle (Saale)



KANNSTE KLICKEN!



IMPORTANT:

Beneficiaries of Unemployment Benefit II (Arbeitslosengeld II) or Social Benefit (Sozialgeld) will receive Bürgergeld (Citizen's Income) from January 2023 onwards. The adjustment of applications, letters and notices is performed automatically step by step without you having to submit a separate application. Please therefore refrain from making enquiries.

Your mailbox service explained simply.



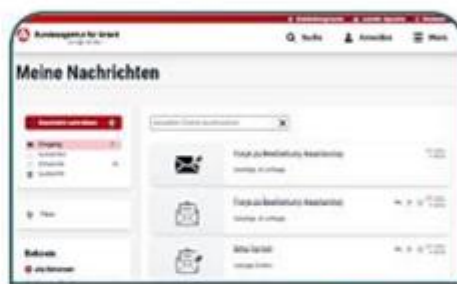
1) For example, visit our website via the QR code to access your mailbox.



2) On the website, click on Use online mailbox. After that you can log in or register again.



3) Click on the letter icon and then on the service mailbox to access the mailbox service.



4) In the mailbox you can see received, sent and deleted messages and download them as PDFs.



5) On the Write message page you can select the recipient and your request as well as write a message.



6) In order to add a file to your message, you can select it or drag it into the area. The message is sent directly and securely to your job centre.

You can also find more information on the topic here → → →
or at www.jobcenter-hallesaale.de.

